



Hartford Infant School
Job Description for Reception or Key Stage One Class Teacher [Temporary]

Hartford Infant School is committed to safeguarding and promoting the welfare of children and young people and expects all governors, staff and volunteers to share this commitment.

In accordance with the school's policies and under the direction of the Headteacher:

The aim of this post is to deliver high quality teaching and learning in the classroom.

In accordance with the school's policies and under the direction of the Headteacher:

1. show, through enthusiastic and imaginative classroom practice, a deep personal understanding and commitment to delivering high quality teaching and learning experiences to pupils in their class;
2. continue to develop their own professional skills and judgements in Reception or Key Stage One;
3. contribute towards an effective teaching and learning team in which the sharing of ideas, resources and very good practice flourishes. This will include managing Support Staff in the class;
4. work in collaboration with other team members in regularly reviewing, refining and implementing the team's long and medium term planning based upon the school's schemes of work, to ensure equality of opportunities and experiences for all pupils across the team and to deliver a broad and balanced curriculum;
5. attend regular team meetings and PPA where the focus will be continuing to raise standards by:
 - ensuring the short term planning is of a high quality,
 - recording the evaluation of medium term planning,
 - revising planning in the light of previous evaluations,
 - ensuring ongoing assessment & moderation of children's work is undertaken at regular intervals;
6. track and regularly review the progress and attainment of pupils in the class, to make future recommendations that will impact upon standards;
7. be a valued member of the school and contribute constructively to staff meetings;
8. be responsible for leading, managing and developing a curriculum area;
9. be responsible for the deployment of teaching assistants assigned to the class;
10. liaise regularly with the parents about pupils' educational progress and to actively support our PTA;
11. SAFEGUARDING:
 - a. Be committed to the school's safeguarding policies and procedures including child protection, internet safety and anti-bullying.
 - b. To conduct your daily activities in line with our code of conduct for all staff.
 - c. Follow the school' whistle-blowing procedures and policy.

Salary will be in accordance with School Teachers' Pay and Conditions.

Signed:

Date: