



An academy of



Eastgate, Great Cambourne, Cambridge, CB23 6DZ  
[office@jeavonswood.org](mailto:office@jeavonswood.org)  
Telephone: (01954) 717180  
[www.jeavonswood.org](http://www.jeavonswood.org)

Headteacher: Sue Wright

## Person Specification – Teaching Assistant

We are looking for a person who has the following personal qualities and skills.

### **We are looking for a person who**

- Is warm, caring, friendly, with a calm personality
- Enjoys working with children
- Has a good sense of humour
- Has patience and perseverance
- Is a good listener
- Is able to use initiative but work under direction of teaching staff and outside agencies
- Has the ability to work as part of a team as well as independently
- Is resilient and positive

### **Is able to**

- form effective relationships with all children
- be committed to equal opportunities
- develop good working relationships with all staff in school, class teacher, parents, all outside agencies
- develop an appropriate balance between support and independence for the child/children
- make a child feel secure
- challenge children's learning
- promote positive behaviour at all times
- understand school expectations for all children
- understands the Safeguarding Children procedures
- appreciates the importance of parents in the learning process

### **Desirable skills**

- Experience of working with children in groups or on a 1-1 basis
- Understanding of the need for confidentiality
- Experience working with children with additional needs
- Basic literacy and numeracy (for Level 2 post GCSE in English and Maths or equivalent)